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| **Purpose:** Review Old/New Business | **Facilitator:** Megan Hellrung | **Sponsor:** Kaci Meddings |
| **Date:** 2/2/2015 | **Scribe:** Megan Hellrung | **Timekeeper:** MH |
| **In attendance:** see roster in binder | **Location:** CT ICU Room 2.22341.3 | **Time:**  0645- 0745 |

| **Topic** | **Discussion/Action/FU** | **GPS**  **Component** | **Magnet**  **Component** | **Discussion Leader** | **Time** |
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| Welcome |  |  |  | MH |  |
| Approve Minutes from last meeting – any questions? | * Approved |  |  | MH | 0645-0650 |
| **Old Business** |  |  |  |  |  |
| * Closed Loop Communication | Discussion:   * KM discussed unaware and will work to proactively provide email/face-to-face follow up on communication about co-workers recognition/concerns with Leadership/Charge RN’s | 1,2,3,5,6 | 1,2,3,4,5 | KM | 0650-0655 |
| * “Under the Wing” | Discussion:   * Meeting on 1/28/15 with SS selecting “champion preceptors” * SS happy orientees having positive experience * Don’t support formalizing the role; playing “favorites” * Wish to continue natural integration and occurrence of “champion preceptor” | 1,2,3,6 | 1,2,3,4,5 | MH/KM | 0655-0700 |
| * Presentations | Discussion:   * Past presentations gone well, believe time is sufficient * Ideas for upcoming presentations: * JQ: Transferring pts in EPIC (*play environment??)* * Ethan: EPIC upgrade filler | 1,2,3 | 1,2,3,4,5 | MH | 0700-0705 |
| * iCats | Discussion:   * Fallen off due to downtime of website * Updated website running and reorganized per KM * Need to remind orientees it is *ON THEM* to bring to orientation in each service * Need to inventory/update stickers on monitors * Develop iCat for night shift/charge role * JQ review iCat format and rough draft | 1,2,3,5,6 | 1,2,3,4,5 | MH | 0705-0710 |
| **New Business** |  |  |  |  |  |
| * Election of new co-chair for ORPC | Action:   * Unanimous vote * Meg Hellrung elected Co-Chair for ORPC | 2,3,5,7 | 1,2,3,4,5 | KM | 0710-0715 |
| * Monthly ORPC Meetings | Action:   * Approved * Agreed following per new shared-governance leadership model * Reviewed monthly meetings will start in MARCH (continuing 3rd Monday of the month) | 2,3,5,7 | 1,2,3,4,5 | KM | 0715-0720 |
| * Staff Meeting Presentation 2/9/15 (Melissa Mac) | Discussion:   * Reviewed preceptor policy: accountability/responsibilities of orientee/preceptor * Wants to focus on Preceptor Roles (obtained from Perioperative Services Preceptor Course): * Educator * Protector * Facilitator | 1,2,3 | 1,2,3,4,5 | MH | 0720-0725 |
| * **OR Scenarios for Preceptor Course** | Discussion:   * OR specific scenarios that highlight elements of the orientee/preceptor relationship/experience * Effective vs. ineffective communication * Teaching strategies * Adult learning styles * Critical thinking * Evaluation * Theory-Practice skills and knowledge * Emergency Case/Big Case (teaching/communication) * Lap to Open Case (learning/critical thinking) * Upset Orientee (evaluation/communication) * Experienced Staff (theory-practice skills) * Code (communication/critical thinking) * Counts (theory-practice skills/critical thinking)   Action:   * Unanimous vote. * Approval for use of OR Specific Basic Preceptor Course | 1,2,3,5 | 3,4 | MH | 0725-0735 |
| * Basic Checklist | * “Kendra’s Brain” reviewed, possible tool, needs adaptation/room for flexibility * Night shift checklist 🡪 move into iCat format per JQ * Task force for Dr. Wilson following Ski Run levels: * Green * Blue * Black * (General discourse with this approach, doesn’t follow scheduling guidelines, unrealistic with fast-track orientation timeline) | 1,2,3,5,6 | 1,2,3,4,5 | KM | 0735-0740 |
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| **UCHealth Global Path to Success** | | | | | | |
| **1. Quality and Patient Experience** | **2. Engaged Workforce** | **3. Growth** | **4. Clinical & Non-Clinical Integration** | **5. Deliver Superior Value** | **6. Academic Enterprise** | **7. Mission, Vision and Brand Awareness** |
| Ensure universal, distinctive standard of quality and patient experience. | Attract, retain and excite a unified and engaged workforce. | Enhance reach and relevance through growth. | Integrate clinically and non-clinically across our system. | Deliver superior value to remain an option for most payor plans. | Maintain, enhance and leverage the academic enterprise. | Enhance messaging around the mission, vision and brand |

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| **Magnet Model Components** | | | | |
| **1. Transformational Leadership** | **2. Structural Empowerment** | **3. Exemplary Professional Practice** | **4. New Knowledge, Innovations & Improvements** | **5. Empirical Outcomes** |
| Leadership that results in extraordinary outcomes by empowering, influencing, and motivating others. | Strategies used to support shared leadership decision-making, life-long learning and professional development. | Interprofessional collaboration to ensure patient safety resulting in high-quality outcomes. | Integration of evidence-based practice and research into practice. New ways of achieving high-quality, effective and efficient care through innovation. | Measurable outcomes related to the impact of structure and process on patients, staff, and the organization. |