**Spine Updates Week of 6/1/15-6/5/15**

* **Endoscopic Discectomy Pans**
* Small box that holds scope rubber “stoppers” do not have a fixed bracket in new pans. 1. Asked SPD to continue to leave “stoppers” in small box and put the box in a small bag.

 *Rationale: Prevent the “stoppers” from being loose in pan/lost in washer*

* **PSO Set**
* Returned to SPD per Bud on 6/2/15
* **Block Schedule Conflict** *(\* please refer to email chain for in depth information)*
* Dr. Witt unhappy with block time moving from OR 17 to OR 20 on Monday. Main complaint with the overhead lights.
1. Dr. Witt and Dr. Patel both discussed and agreed to switching OR’s on Monday.

*Rationale: Each surgeon will have block time in OR 17 twice a week and will facilitate both needs/utilization of the room appropriately. Agreed to “play it by ear” with scheduling both for case requirements and for Dr. Burger’s block on the 2nd and 4th Mondays.*

* **Dr. Burger Instruments**

- Bud requires updated PO for curved osteotomes 6/3/15 & 6/12/15

1. PO # 131097462 would like PO quantities to be updated from 1 🡪 2 each osteotome

* **Synframe on Loan**
* DSS asked to “borrow” their Synframe 1 & 2 for VA cases with Dr. Cain on 6/8/15.
1. Reviewed schedule, only 2 Dr. Burger cases scheduled, no Synframe required.

*Rationale: The 2 Synframe sets we own are complete and sterile downstairs*

* **Axis Bed Fixed**
* Layne updated that old Axis bed has been fixed and calibrated correctly.
1. Justin sent out follow up email to team/staff reporting updates and use of Axis beds.
* **Spine Call Calendar**
* Spine call scheduling completed and transferred to paper copy per Justin 6/5/15.

**Spine Updates Week of 6/8/15-6/12/15**

* **Synframe Returned**
* DSS returned “borrowed” Synframe 1 & 2 from VA on 6/9/15 to SPD
* **Laura Floratos new Spine Team Member!**
* Laura added at new RN to team, email per Justin 6/11/15
* **Stryker Bone Mill**
* Niama unsure of home location for Bone Mill.
1. Asked Niama to keep Bone Mill in Neuro/ENT/Spine Storage Room

*Rationale: Central location for Spine equipment*

* **Self-retaining retractor out for repair in Aesculap lab**
* Repair tech explained exchanging broken “4-piece” wingnut for solid wingnut in self-retaining retractor (Versatrack?)
1. Same design of wingnut from vendor retractors we utilize

*Rationale: Approved exchange, solid piece does not present opportunity for lost individual pieces in patient/pan*

* **Trinity Elite Allograft**
* Tyler Brewington (Orthofix) interested in increasing par of consignment Trinity Elite allograft for Dr. Witt 6/12/15
* **Christmas in June**
* Large shipment of new sets/instruments
1. Collected PO Invoices and consolidated to single box

*Rationale: Significantly crowded office, update orders to review what still out for order*